



NORTHWOODS
INCORPORATED
OF WISCONSIN

APPLICATION FOR EMPLOYMENT

Northwoods Inc. of Wisconsin
N6510 US Hwy 51, Portage WI 53901
(608) 742-7114

This application must be complete to be considered for employment. You may attach a resume, but the resume may not be substituted for this official application in whole or in part. We will not refer to the resume for incomplete application answers. Incomplete applications will not be considered.

PERSONAL INFORMATION:

Date: ____/____/____			
Last Name:	First Name:	Middle Initial:	
Present Address:	City:	State:	Zip Code:
Email Address:	Phone Number: ()		
Cell Number: ()	May we text you? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If the job requires the use of a motor vehicle, do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever worked at this Company before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, dates:____/____/____			
Do any relatives work at this Company? <input type="checkbox"/> Yes <input type="checkbox"/> No			
How did you learn about this position? <input type="checkbox"/> Paper ad <input type="checkbox"/> Online ad <input type="checkbox"/> Sign <input type="checkbox"/> Inquiry <input type="checkbox"/> Friend <input type="checkbox"/> Relative <input type="checkbox"/> Employment Agency <input type="checkbox"/> Website <input type="checkbox"/> Other: _____			

POSITION:

Position Applying for:

Work availability: Part-time Full-time Temporary

If part time, hours available: _____

Date available for work if hired: ____/____/____

I have reviewed a copy of the position description for which I am applying? Yes No
If yes, are you able to perform the essential functions of this position with/without accommodation? Yes No

EDUCATION:

High School	Name & Location:	Years Completed:	Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree:
College	Name & Location:	Years Completed:	Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree:
Other	Name & Location:	Years Completed:	Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree:

SPECIAL SKILLS AND QUALIFICATIONS:

List any training, specialized skills, certifications, and licenses that are applicable to the position you are applying for (exclude organizations of which the name indicates the race, creed, sex, age, marital status, color, disability, or national origin of its members):

List any machines or equipment that you are qualified or experienced at operating that are applicable to the position you are applying for:

REFERENCES: Please list three professional references.

Name #1:	Relationship:
Company:	Phone: ()
Address:	Email:

Name #2:	Relationship:
Company:	Phone: ()
Address:	Email:

Name #3:	Relationship:
Company:	Phone: ()
Address:	Email:

PREVIOUS EMPLOYMENT: Please list most recent employer first.

Company #1:	Address:
Supervisor:	Phone: ()
Job Title:	Duties:
Start Date: ____/____/____ End Date: ____/____/____	Reason for leaving:
May we contact your supervisor for a reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Company #2:	Address:
Supervisor:	Phone: ()
Job Title:	Duties:
Start Date: ____/____/____ End Date: ____/____/____	Reason for leaving:
May we contact your supervisor for a reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Company #3:	Address:
Supervisor:	Phone: ()
Job Title:	Duties:
Start Date: ____/____/____ End Date: ____/____/____	Reason for leaving:
May we contact your supervisor for a reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Company #4:	Address:
Supervisor:	Phone: ()
Job Title:	Duties:
Start Date: ____/____/____ End Date: ____/____/____	Reason for leaving:
May we contact your supervisor for a reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No

DISCLAIMER AND SIGNATURE: Please read carefully and sign.

I certify that the above statements are true and correct without omissions of any kind. I understand that any false or misleading information or statements on my application, or during my application process, may render this application void and result in my dismissal without any liability to Northwoods Inc. of Wisconsin.

I authorize and request all persons, companies, and organizations to furnish information about me requested by Northwoods Inc. of Wisconsin. I release from liability any person, company, or organization furnishing such information.

I hereby understand and acknowledge, unless otherwise defined by applicable law, any employment relationship with Northwoods Inc. of Wisconsin is of an "at will" nature, which means that either the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause and with or without notice. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

Northwoods Inc. of Wisconsin is an Equal Opportunity Employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, creed, national origin, marital status, ancestry, citizenship, veteran status, sexual orientation, genetic background, or disability. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a Company representative.

This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

Applicant Signature: _____	Date: ____/____/____
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